

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

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AGENDA

November 4, 2025, 3:00 p.m. – 5:00 p.m.

Nevada Department of Agriculture, Large Conference Room

405 South 21st Street, Sparks, NV 89431

The meeting will be held “in person,” and a Microsoft Teams option is available.

[Join the meeting now](#)

Meeting ID: 253 032 378 081

Passcode: Qi9du9hF

Dial in by phone [+1 775-325-5434,,806905099#](tel:+17753255434,806905099#) United States, Reno - Phone conference ID: 806 905 099#

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or aid the meeting’s efficiency or effectiveness. The Board may combine two or more agenda items for consideration, and the Board may remove an item from the agenda. Items designated “For Possible Action,” if no other action is designated, are for acceptance by vote of the Board.

1. Call to order, a roll call of members, and establish a quorum

2. Public Comment: Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comments on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action. Public comment shall be limited to topics within the Board’s area of authority. Subject to that limitation, no limits will be placed on public comments based on content.

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

(NRS 241.020). Public Comment will be limited to three minutes per person.

3. Review and Approval of Agenda

For Possible Action

4. Review and approve October 7, 2025 Board Meeting Minutes

For Possible Action

5. Financial Report

For Possible Action

Dennis Hellwinkel will present the 2026 Budget for approval. Also, a request to use educational funds to purchase in-person YQCA vouchers for youth exhibitors. A request to use educational funds for the Carcass of Merit recipients. Dennis will be submitting a grant proposal for the Ag Foundation to offset the charge to exhibitors for carcass commission.

6. Review any Correspondence

For Possible Action

Review of any correspondence from the last meeting

and take any action as appropriate.

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| 7. Approval of appointing Abigail Jaynes as the NJLS Board Assistant | <u>For Possible Action</u> | |
| 8. Approve the use of revenue from panel rentals
to receive quotes to replace all tires on trailers, and approval to purchase an additional flat-bed trailer | <u>For Possible Action</u> | |
| 9. Discussion on the Nevada State Fair website ownership
Review updates and agenda for further discussion, if needed, at subsequent meetings. | <u>For Possible Action</u> | |
| 10. Discuss collaboration with the UNR College of Agriculture, Biotechnology, and Natural Resources
Review updates and agenda for further discussion, if needed, at subsequent meetings. | <u>For Possible Action</u> | |
| 11. Updates on Water and Sewer Infrastructure Project
Review updates of the project and potential impacts for Shows | <u>For Possible Action</u> | |
| 12. Nevada Department of Agriculture Updates
Review updates and agenda for further discussion, if needed, at subsequent meetings. | <u>For Possible Action</u> | |
| 13. Nevada Western Heritage Center Alliance Updates
Review updates and agenda for further discussion, if needed, at subsequent meetings. | <u>For Possible Action</u> | |
| 14. Reno Sparks Livestock Events Center Report
Review updates and agenda for further discussion, if needed, at subsequent meetings. | <u>For Possible Action</u> | |
| 15. 2026 Show Report
Committee reports – discussion of outcomes for the following: <ul style="list-style-type: none">• Rules – Approve at the October meeting and will be published by November 15 – Sarah Chvilicek• Show Logistics – Draft 2026 schedule Approved – Matt McKinney• Auction – Travis Coombs and Cara Goss• Donors and Awards – Dennis Hellwinkel and Sydney Botts• Media and Communications – work with NDA Marcom and Matt McKinney• Scholarships – Tom Cates• Youth Advisory Council – Alyssa Sowersby | <u>For Possible Action</u> | |
| 16. Public Comment: Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comments on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action. Public comment shall be limited to topics within the Board's area of authority. Subject to that limitation, no limits will be placed on public comments based on content. | | |

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(NRS 241.020). Public Comment will be limited to three minutes per person.

17. Schedule for the next meeting

For Possible Action

18. Board Member Comment, Discussion of Future Agenda Items

NOTE: No deliberation may take place on this item.

19. Adjournment

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request them in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)339-9472. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)393-9472 no later than 48 hours before the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno, NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

NEVADA DEPARTMENT OF AGRICULTURE

NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE

LYON COUNTY COOPERATIVE EXTENSION OFFICE

WASHOE COUNTY COOPERATIVE EXTENSION OFFICE

CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE

PERSHING COUNTY COOPERATIVE EXTENSION OFFICE

NEVADA PUBLIC NOTICE WEBSITE – [HTTPS://NOTICE.NV.GOV](https://notice.nv.gov)

<http://agri.nv.gov/Administration/NJLSB/NJLSB/>